

# Implementation Guideline of 2014 DUO-Thailand Fellowship Programme

## General description

2014 DUO-Thailand Fellowship Programme aims to enhance a mobility of students between Thailand and ASEM member states in Europe on a balanced basis. In this respect, DUO-Thailand requires that a PAIR (two persons) of students be exchanged in the framework of cooperation between higher education institutions in Thailand and in the European Union Member States.

Details	2014 DUO-Thailand Fellowship Programme
<b>Type of activities</b>	<ol style="list-style-type: none"> <li>1. Undertake a study for at least 6 credits at the host university. The subject of study should correspond to the major or minor subjects of the applicant.</li> <li>2. Conduct research as a part of the applicant's study. The research work as the applicant's thesis or dissertation should get approval from the home university.</li> </ol>
<b>Areas of exchange</b>	<p>The areas of exchange may include <u>but not limited to</u> the following priority areas:</p> <ol style="list-style-type: none"> <li>1. Alternative Energy,</li> <li>2. Biotechnology/Food Technology,</li> <li>3. Health Sciences,</li> <li>4. Wood Technology,</li> <li>5. Information and Communication Technology,</li> <li>6. Logistics and Supply Chain Management,</li> <li>7. Engineering,</li> <li>8. European Law,</li> <li>9. Intellectual Property Law, and</li> <li>10. Energy Economics</li> </ol>
<b>Duration</b>	1 semester but not longer than 4 months
<b>Eligibility</b>	<p>Eligible universities for the 2014 DUO-Thailand Fellowship Programme should abide by the following obligations:</p> <ol style="list-style-type: none"> <li>1. The home university must permit its students to participate in an exchange all through the duration of the programme: 1 semester but not more than 4 months.</li> <li>2. Home and host universities should have an agreement at the institutional level whereby credits for study undertaken while on exchange are to be accepted by the home university.</li> <li>3. A home or host university already having an agreement with its partner institution will be given first priority while that aiming to utilize student exchange to pave the way for developing an agreement with its partner institution will be given second priority.</li> <li>4. The host university should be willing to receive DUO-Thailand exchange students from its partner institution and is expected to waive tuition fees for the exchange students.</li> <li>5. One end of exchange is anchored to Thai.</li> </ol>
<b>Qualifications of applicants</b>	<p><b>Thai students</b></p> <ol style="list-style-type: none"> <li>1. Being an undergraduate or graduate student in Thai public and private higher education institutions under Office of the Higher Education Commission's jurisdiction,</li> <li>2. Having Thai nationality,</li> <li>3. Obtaining at least 2.75 GPA for undergraduate students and 3.25 GPA for graduate students,</li> </ol>

Details	2014 DUO-Thailand Fellowship Programme
	<p>4. Proficiency in language used as the medium of instruction is required by one of the following tests,</p> <ul style="list-style-type: none"> <li>- TOEFL score at least 213 (computer-based) or 550 (paper-based) or 79 – 80 (internet-based)</li> <li>- IELTS score at least 6.0</li> <li>- D.E.L.F. or D.A.L.F at least level B2</li> </ul> <p>*The language proficiency test result must be no more than two years olds as of the test date.</p> <p>5. Not having applied for or being the awardee of other scholarships,</p> <p>6. Being able to join the programme throughout the whole period,</p> <p>7. Submitting a report and a study record showing the learning outcomes gained from the host university to Office of the Higher Education Commission within 30 days upon completion of the programme.</p> <p><b>2. European students</b></p> <ol style="list-style-type: none"> <li>1. Being an undergraduate or graduate student in European Union higher education institutions accredited by responsible agencies in their respective countries,</li> <li>2. Having EU nationality,</li> <li>3. Obtaining GPA at satisfactory level in the ECTS system (70% of subjects taken are graded B for graduate students, and 70% of subjects taken are graded C for undergraduate students.),</li> <li>4. Not having applied for or being the awardee of other scholarships,</li> <li>5. Being able to join the programme throughout the whole period,</li> <li>6. Submitting a report and a study record showing the learning outcomes gained from the host university to the Office of the Higher Education Commission within 30 days upon completion of the programme.</li> </ol> <p><b>Remark</b></p> <p>All students applying this programme should retain "student status" until they complete the exchanges.</p> <p>The awardees of DUO-Thailand who have been selected to join the programme will not be eligible to apply for 2014 DUO-Thailand Fellowship Programme.</p>
<p><b>Payment of scholarships</b></p>	<p><b>Grant will be provided in lump sum as follows:</b></p> <p>For Thai students 1,200 Euro per month and for European students 800 Euro per month</p> <p>Office of the Higher Education Commission, Ministry of Education, Thailand will pay the scholarships to Thai partner universities. The selected students from European Union universities will receive the fund upon their arrival to Thai partner universities.</p> <p>Transfer of the fund will be made upon the receipt of the information on the exact dates of the exchange of the awardees. The home and host institutions are requested to keep all the documents related to the awardees' expenses for future inspection.</p>
<p><b>Selection procedure</b></p>	<p>Selection of applicants will be made by the Executive Committee comprising representatives from higher education bodies and the Ministry of Foreign Affairs of Thailand.</p> <p>The duration period of 2014 DUO-Thailand Fellowship Programme should not be beyond September 2014.</p>
<p><b>Conditions</b></p>	<p>There are no restrictions in using the scholarships. They can finance the tuition, living, or travel expenses.</p> <p>In case that the exchange student fails to take part throughout the whole period of the exchange, <u>the whole amount of the grant must be returned to Office of the Higher Education Commission within 15 days.</u> After the exchange student completes the exchange programme, the student is requested to notify Office of the Higher Education Commission for further arrangement.</p>

Details	2014 DUO-Thailand Fellowship Programme
<p><b>Required documents</b></p>	<p>The application form should be completed in English and be submitted together with the following documents:</p> <ol style="list-style-type: none"> <li>1. Official letter from university (signed by the president or authorized body)</li> <li>2. A completed application form</li> <li>3. A copy of transcript/study record</li> </ol> <p><i>As for European students, a copy of transcript/study record should be translated in English and GPA has to be converted to ECTS system (A,B,C,D)</i></p> <ol style="list-style-type: none"> <li>4. A copy of the TOEFL, IELTS test result (<u>For Thai student applicant</u>)</li> <li>5. A copy of the Record of DUO-Thailand Study Programme</li> <li>6. A copy of the letter of acceptance from the host university</li> </ol>
<p><b>Application period and procedure</b></p>	<p>Application period is until <b>30 August 2013</b>. Applicants for the DUO-Thailand Fellowship Programme should conform to the following regulations;</p> <ol style="list-style-type: none"> <li>1. Applicants must apply through their respective universities.</li> <li>2. The application must be submitted through the Thai partner institution to Office of the Higher Education Commission.</li> <li>3. Application must be submitted in pair. (A Thai student going to European Union Member States and a European Union student coming to Thailand)</li> <li>4. No more than four pairs of applicants from each Thai university can apply. (One pair of candidates and three pairs of alternates listed in priority order.)</li> <li>5. Each pair of exchange, the exchange periods of Thai and European shall not necessarily coincide, and the areas of exchange of Thai and European shall not necessarily be identical.</li> </ol> <p>Applications should be submitted <b>in hard copy</b> with the signatures of the responsible persons at host and home institutions. Office of the Higher Education Commission reserves the right to refuse documents submitted via fax and e-mail.</p> <p>The completed application form and supporting documents must be submitted to a Thai partner university prior to the time limit. <b>Failure to submit a complete application makes an applicant ineligible.</b></p> <p>Applicants are required to submit their application forms and required documents to</p> <p style="text-align: center;"><i>Bureau of International Cooperation Strategy, 10<sup>th</sup> floor, Office of the Higher Education Commission 328 Si Ayutthaya Road, Ratchathewi, Bangkok 10400, THAILAND</i></p> <p><b>(To to be eligible for consideration, the application forms and required documents must arrive and be registered at Office of the Higher Education Commission NO LATER THAN 30 August 2013)</b></p> <p><b>The late and incomplete applications will not be considered.</b></p>
<p><b>Remarks</b></p>	<p>A call for application and electronic application form for DUO-Thailand Fellowship Programme can be downloaded from the ASEM-DUO Fellowship Programme's website :<a href="http://www.asemduo.org">www.asemduo.org</a> or Office of the Higher Education Commission's website: <a href="http://www.inter.mua.go.th">www.inter.mua.go.th</a></p>
<p><b>Contact person/ address</b></p>	<p>Teeratorn Likhitphongsathorn Office of the Higher Education Commission 328 Si Ayutthaya Road, Ratchathewi, Bangkok 10400, THAILAND Tel: +66 2 610 5463 Fax: +66 2 354 5570 E-mail: <a href="mailto:teeratorn@mua.go.th">teeratorn@mua.go.th</a>, <a href="mailto:teeratorn.lk@gmail.com">teeratorn.lk@gmail.com</a></p>